



Club Success Plan

Program Year _____

Club Number _____

The Club Success Plan is a helpful tool to assist your club in achieving Distinguished status. This plan is broken into five sections, along with an area to list contributing members and a list of created action items. With a solid plan and teamwork, your club will be Distinguished or better in no time!

Goals to Achieve

Achievement	Recognition Earned
Achieve five of 10 goals	Distinguished
Achieve seven of 10 goals	Select Distinguished
Achieve nine of 10 goals	President's Distinguished

The Distinguished Club Program (DCP) comprises 10 goals for your club to earn each program year to achieve one of three Distinguished levels. This Club Success Plan will be used as your guide to becoming Distinguished. Incorporating Moments of Truth into your club meetings will help get your club on track to being Distinguished or higher!

The 10 goals of the DCP have been placed into four groups:

Education

1. Four Level 1 awards achieved
2. Two Level 2 awards achieved
3. Two more Level 2 awards achieved
4. Two Level 3 awards achieved
5. One Level 4, Path Completion, or DTM award achieved
6. One more Level 4, Path Completion, or DTM award achieved

Membership

7. Four new, dual, or reinstating members
8. Four more new, dual, or reinstating members

Training

9. A minimum of four club officer roles trained during each of the two training periods

Administration

10. On-time payment of membership dues accompanied by the names of eight members (at least three of whom must be renewing members) for one period and on-time submission of one club officer list

Committee Values

1. Club Executive Committee Values

What are the Club Executive Committee's values?

2. Club Executive Committee Interactions

How will decisions be made?

How will the Club Executive Committee resolve differences of opinion?

How will the Club Executive Committee be held accountable for its responsibilities?

Committee Values

3. Member Engagement

When was the last time the club conducted Moments of Truth?

On a scale of 1 to 5 how beneficial was Moments of Truth?

Not beneficial

Very beneficial

On a scale of 1 to 5 how motivated are members to attend club meetings?

Not at all motivated

Extremely motivated

On a scale of 1 to 5 how motivated are members to sign up for meeting roles?

Not at all motivated

Extremely motivated

If your club scored two or less in the above two questions, what factors led to the club scoring itself?

What strategies will your club use to ensure members consistently attend club meetings and take roles?

Education Goals

1. Member Progress Worksheet

Use the below table to plan out how you and your club can attain the education goals.

Goal/Award	Member Name
Goal 1	
Level 1	_____
Level 1	_____
Level 1	_____
Level 1	_____
Goal 2	
Level 2	_____
Level 2	_____
Goal 3	
Level 2	_____
Level 2	_____
Goal 4	
Level 3	_____
Level 3	_____
Goal 5	
Level 4, Path Completion, or DTM	_____
Goal 6	
Level 4, Path Completion, or DTM	_____

Education Goals

2. Strategies and Tactics

What obstacles keep members from completing projects?

What are some ways to motivate members to progress through the education program?

3. Education Engagement

On a scale of 1 to 5 how familiar are members with the Pathways learning experience?

Not at all familiar

Extremely familiar

How does your club promote Pathways?

How will your club prepare its new members to work in Pathways? Who will be responsible for showing them around Base Camp?

Membership Goals

1. Qualifying Requirement

For your club to be eligible to participate in the recognition program, your club must have either 20 paid members or a net growth of at least five new members as of June 30.

Membership base as of July _____

Membership goal by June 30 _____

2. Strategies and Tactics

What is your club's plan to motivate its current members to renew?

What is your club's plan to gain new members?

Training Goals

1. Club Officer Training Progress

Which officers will attend training?

Officer Title	Name(s)	Round 1 June–August	Round 2 November–February
Club President	_____ _____		
VP Education	_____ _____		
VP Membership	_____ _____		
VP Public Relations	_____ _____		
Club Secretary	_____ _____		
Club Treasurer	_____ _____		
Sergeant at Arms	_____ _____		

2. Strategies and Tactics

What are some ways to motivate officers to attend an officer training session?

Administration Goals

1. Assign Responsible Party

Decide who will be responsible for submitting the following two items to World Headquarters on time.

Membership Dues _____

Officer List _____

2. Strategies and Tactics

What obstacles does your club have in achieving its administration goals and what can be done to overcome them?

Signatures

Club President

Date (MM/DD/YYYY)

Vice President Education

Date (MM/DD/YYYY)

Vice President Membership

Date (MM/DD/YYYY)

Vice President Public Relations

Date (MM/DD/YYYY)

Club Secretary

Date (MM/DD/YYYY)

Club Treasurer

Date (MM/DD/YYYY)

Sergeant at Arms

Date (MM/DD/YYYY)

Immediate Past Club President

Date (MM/DD/YYYY)

Club Member and Role

Date (MM/DD/YYYY)

Club Member and Role

Date (MM/DD/YYYY)

Club Member and Role

Date (MM/DD/YYYY)

Appendix A

Action Item Worksheet

Use this worksheet to write down any action items that come about as you work through the Club Success Plan.

Action Item	DCP Goal	Responsible Party	Due Date (MM/DD/YYYY)
Notes			

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