



Three Steps to Casting Votes at the Annual Business Meeting

1

Proxy Assignment



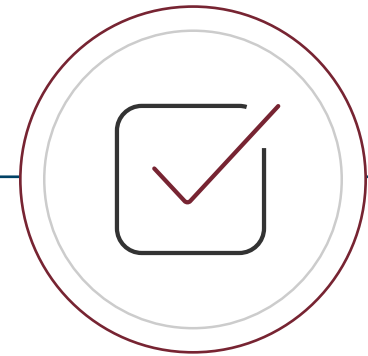
2

Credentials



3

Voting



Club Presidents or Secretaries

Between July and August
(specific dates TBD)

- ▶ Designate the proxyholder (with the approval of the club members) in “Club Proxy & Instructions” on the Toastmasters website.
- ▶ Enter voting instructions as decided by the club membership.
- ▶ *Must designate a proxyholder even if assigning the proxy to themselves.*

Proxyholders or Delegates at Large*

In August
(specific dates TBD)

- ▶ Accept votes and confirm intent to vote in “My Votes & Instructions” on the Toastmasters website.
- ▶ Print/save the Proxy Summary Report.
- ▶ Become a voting delegate after completing this Credentials process.

Voting Delegates

(those who completed the Credentials process)

At the Annual Business Meeting
(specific date TBD)

- ▶ Attend the meeting either onsite or online.
- ▶ Access the “ABM Voting Portal” on the Toastmasters website.
- ▶ Confirm their presence for quorum.
- ▶ Consult their Proxy Summary Report.
- ▶ Complete the electronic ballot to cast their votes.

* Delegates at Large are current and past Board Members and current District Directors.